

Sprint Backlog Grooming Meeting Minutes:

Project: Addressing Fairness in Large Language Models

Attendees: Erick Pelaez Puig, Elnaz Toreihi, Valeria Giraldo, Jeslyn Chacko

Start time: 8:00 PM

End time: 8:20 PM

After discussion, the velocity of the team for the following sprint was estimated to be 120 hours.

The product owner chose the following user stories to be done during the following sprint. They are ordered based on their priority.

- User Story #1: As a developer, I would like to do research on the last two metrics I will be working on during this sprint.
- User Story #2: As a developer, I would like to complete/answer all 6 goals for the last two metrics.
- User Story #3: As a developer, I would like to fix any issues with my first two metrics.
- User Story #4: As a developer, I would like to make a list of models that we will be using for each type of metric.
- User Story #5: As a developer, I would like to update the "Metrics Progress" document to keep my teammates and product owner up to date with what I have completed regarding the metrics.
- User Story #6: As a developer, I would like to update the weekly report with what has been done each week.

The team members indicated their willingness to work on the following user stories.

- Erick Pelaez Puig
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- Elnaz Toreihi
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- Valeria Giraldo
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- Jeslyn Chacko
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